

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
WHEAT RIDGE WATER DISTRICT
HELD
APRIL 11, 2023**

A Regular Meeting of the Board of Directors of the Wheat Ridge Water District (referred to hereafter as “Board”) was held on Tuesday, the 11th day of April, 2023, at 4:00 p.m. The meeting was held at the District Office, 6827 W. 38th Avenue, Wheat Ridge, CO 80033 and was open to the public.

ATTENDANCE

Directors in Attendance Were:

Clancy Degenhart
Kristi Davis
Kelly Baillie
Zachary Urban
Juanita Stites

Also In Attendance Were:

AJ Beckman; Public Alliance, LLC
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.
Barry Hudson; Manager
Doug Berling; Engineer

**ADMINISTRATIVE
MATTERS**

Agenda: President Degenhart, noting that a quorum of the Board was present, called the meeting to order at 4:11 p.m. and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Davis, seconded by Stites and, upon vote unanimously carried, the Agenda was approved.

Minutes: The Board reviewed the minutes of the March 14, 2023 Regular Meeting.

Following discussion, upon a motion duly made by Director Baillie, seconded by Director Stites, and upon vote, with Director Davis abstaining, the Board approved the minutes of the March 14, 2023 Regular Meeting, as amended.

PUBLIC COMMENTS

Public Comment: There was no public in attendance. Mr. Hudson discussed with the Board the disposition of a District vehicle historically used by the District Manager. He noted that he may make an offer to purchase the vehicle by the next Board meeting.

RECORD OF PROCEEDINGS

FINACIAL MATTERS **Treasurers Report:** Mr. Hudson reviewed the report with the Board. He noted that no final invoicing has been received from the City of Wheat Ridge for the Wadsworth, Phase One improvements.

Following discussion, upon motion duly made by Director Davis, seconded by Director Stites, and upon vote, unanimously carried, the Board approved the Treasurer's Report.

Transfers: Mr. Hudson discussed with the Board and recommended a transfer of \$200,000 from the District's checking account to ColoTrust in order to increase interest earnings.

Following discussion, upon motion duly made by Director Degenhart, seconded by Director Baillie, and upon vote, unanimously carried, the Board authorized the transfer of \$200,000 from the checking account to ColoTrust.

The Board discussed the need to add Director Urban as an authorized signor on all accounts. Discussion then ensued regarding an appropriate checking account balance. Mr. Beckman reported that he and Mr. Hudson will be meeting with the District's Auditor in the next few days, at which time he will inquire.

Appointment of Assistant Treasurer: The Board discussed the appointment of an Assistant Treasurer to assist with signing checks and authorizing the transfer of funds as necessary.

Following discussion, upon motion duly made by Director Urban, seconded by Director Baillie, and upon vote, unanimously carried, the Board appointed AJ Beckman as Assistant Treasurer.

Accounts Payable: The Board reviewed the accounts payable list with the Board for the period ending April 11, 2023.

Following discussion, upon motion duly made by Director Urban, seconded by Director Stites and, upon vote unanimously carried, the Board approved the accounts payable, as presented.

Profit and Loss Review: The Board reviewed the profit and loss report for the period ending March 31, 2023.

Following discussion, upon a motion duly made by Director Davis, seconded by Director Stites and, upon vote unanimously carried, the Board accepted the profit and loss report.

RECORD OF PROCEEDINGS

**CORRESPONDENCE
AND
ANNOUNCEMENTS**

There was nothing at this time.

**BUSINESS ACTION
ITEMS AS NEEDED**

Wadsworth Boulevard Project Phase I: Mr. Berling reported to the Board that Phase I is nearing completion. There are some hydrants on the west side of Wadsworth and meters on 44th Avenue to be completed. Mr. Hudson noted new irrigation taps are being added. It was noted that the city of Wheat Ridge will pay the tap fees. Mr. Berling is working on the calculation of the irrigated area which will affect the cost of the tap.

Field Activity: The Board reviewed and discussed the Field Activity Report. Mr. Hudson discussed the transition of oversight by Public Alliance which will include the addition of Nick Moncada with Public Alliance as a part time Field Manager and assistant to Mr. Beckman.

Management Transition: Mr. Beckman reviewed with the Board the Management Transition Plan. Director Degenhardt requested that the field staff wash the valve operation trailer and discuss adding signage to the District's vehicles. Mr. Beckman noted that he will continue to meet regularly with the District's Field and Office Staff to gain a better understanding of the Districts operations and will continue to report the status or recommend modifications. He reported that he will utilize Mr. Moncada approximately 20 hours per week, and will adjust the schedule as necessary. Mr. Beckman generally discussed the need to consider replacing the District's field trucks, and the need to review the District Employment policies and Employee handbook. Mr. Flynn advised the Board that his firm can provide consultation on employment matters as necessary. Mr. Beckman expects to have a better idea of the overall operation and requirements of the District within six months.

Mr. Beckman discussed with the Board the process for preparing minutes and agendas which will be coordinated with Attorney Flynn and Ms. Radcliffe.

Additional Business Items: None.

**INFORMATIONAL
ITEMS**

Manager's Report: Mr. Hudson reviewed the Manager's report with the Board. He also discussed replacing vehicles, in particular the Chevrolet 3500 Diesel Pickup which has been plagued with maintenance issues.

Owner/Developer Projects and Tap Sales: Mr. Hudson reported to the Board that there has been considerable activity and interaction with the City of Wheat Ridge and various contractors for permitting on various projects.

RECORD OF PROCEEDINGS

Water Watch, Consumption and Conservation Reports: The Board reviewed the report.

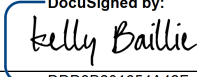
**MISCELLANEOUS
ITEMS**

Members of the Field Staff joined the meeting to join the Board in recognizing Mr. Hudson's service to the District and many achievements as District Manager. Mr. Hudson's final day as a District employee will be May 15, 2023.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Urban, seconded by Director Baillie, and upon vote, unanimously carried, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

DocuSigned by:

By: _____
Secretary for the Meeting

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