

**WHEAT RIDGE WATER DISTRICT**

**RESOLUTION NO. 2023-12-01**

**RESOLUTION ADOPTING BUDGET, IMPOSING MILL LEVY AND  
APPROPRIATING FUNDS FOR 2024**

WHEREAS, the Board of Directors (“Board”) of Wheat Ridge Water District (“District”) has appointed the District Accountant to prepare and submit a proposed 2024 budget to the Board at the proper time; and

WHEREAS, the District Accountant has submitted a proposed budget to this Board on or before October 15, 2023 for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with law, the budget was open for inspection by the public at a designated place, and a public hearing was held on December 12, 2023, and interested electors were given the opportunity to file or register any objections to the budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, enterprise, reserve transfer and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution (“TABOR”) and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, the Board of Directors of the District has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any interfund transfers listed therein, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Wheat Ridge Water District:

1. That estimated expenditures for each fund are as follows:

Enterprise Fund:		\$ 7,668,430
	Total	\$ <u>7,668,430</u>

2. That estimated revenues are as follows:

Enterprise Fund:

From unappropriated surpluses	\$ 1,503,582
From fund transfers	\$ 0
From sources other than general property tax	<u>\$ 6,164,848</u>
Total	\$ 7,668,430

3. That the budget, as submitted, amended and herein summarized by fund, including, but not limited to, any mill levy rate reduction, be, and the same hereby is, approved and adopted as the budget for the 2024 fiscal year. In the event of recertification of values by the County Assessor’s Office after the date of adoption hereof, staff is hereby directed to modify and/or adjust the budget and certification to reflect the recertification without the need for additional Board authorization. Any such modification to the budget or certification as contemplated by this Section shall be deemed ratified by the Board.

4. That the budget, as hereby approved and adopted, subject to any adjustments due to final assessed valuation, shall be certified by the Treasurer and/or President of the District to all appropriate agencies and is made a part of the public records of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Wheat Ridge Water District:

**TO APPROPRIATE SUMS OF MONEY**

WHEREAS, the Board of Directors of the Wheat Ridge Water District has made provision in the budget for revenues in an amount equal to the total proposed expenditures as set forth therein; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any inter-fund transfers listed therein, so as not to impair the operations of District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Wheat Ridge Water District that the following sums are hereby appropriated from the revenues of each fund, to each fund, for the purposes stated in the budget:

Enterprise Fund:	<u>\$ 7,668,430</u>
Total Sums Appropriated	\$ 7,668,430

Adopted this 12th day of December, 2023.

WHEAT RIDGE WATER DISTRICT

By: \_\_\_\_\_  
Chairman

Attest:

DocuSigned by:  
*Kelly Baillie*  
\_\_\_\_\_ DDD3B201654A42F...  
Secretary

**WHEAT RIDGE WATER DISTRICT**  
**ADOPTED BUDGET**  
**For The Year Ending December 31, 2024**

**MORAIN | BAKARICH**  
CERTIFIED PUBLIC ACCOUNTANTS

**ACCOUNTANT'S COMPILATION REPORT**

Board of Directors  
Wheat Ridge Water District  
Jefferson County, Colorado

Management is responsible for the accompanying budget of estimated revenues, expenditures, and fund balances for the water enterprise fund of Wheat Ridge Water District for the year ending December 31, 2024, including estimated comparative information for the year ending December 31, 2023, and the actual comparative information for the year ending December 31, 2022, and the related budget message and summary of significant assumptions in the format prescribed by C.R.S. §§ 29-1-103 and 29-1-105.

We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the budgets, nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the accompanying budgets.

The budgeted results may not be achieved as there will generally be differences between the budgeted and actual results. We assume no responsibility to update this report for events and circumstances occurring after the date of this report.

The accompanying budgets and this report were prepared for the purpose of estimating revenues, expenditures and fund balances as required by governmental entities within the State of Colorado in accordance with C.R.S. §§ 29-1-103 and 29-1-105, and should not be used for any other purpose. The accompanying budgets are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

*Morain Bakarich, CPAs*

Morain Bakarich, CPAs  
Golden, Colorado  
January 10, 2024

**WHEAT RIDGE WATER DISTRICT**  
**ENTERPRISE FUND BUDGET**  
**For the Year Ending December 31, 2024**

	ACTUAL 2022	ADOPTED BUDGET 2023	ESTIMATED BUDGET 2023	ADOPTED BUDGET 2024
<b>ESTIMATED REVENUES:</b>				
WATER SALES	\$ 5,161,216	\$ 5,068,220	\$ 4,745,877	\$ 5,800,348
WATER SERVICE TURN ON FEES	11,050	10,000	7,500	10,000
PENALTIES AND LATE CHARGES	19,040	18,000	14,000	17,500
NSF FEES	1,900	1,800	1,000	2,000
FINAL READ FEES	10,075	12,000	10,000	12,000
HYDRANT METER AND BACKFLOW DEPOSITS	24,180	20,000	15,000	20,000
MISCELLANEOUS REVENUE	11,696	13,000	13,000	15,000
GRANT INCOME	313	1,000	-	-
GAIN (LOSS) ON SALE OF ASSETS	-	-	30,000	-
TAP CONNECTION FEES	120,552	100,000	113,800	100,000
METER SALES AND PARTS	14,847	10,000	7,000	10,000
INTEREST INCOME	83,484	30,000	197,000	175,000
PLAN REVIEW DEPOSITS	3,000	4,000	2,000	3,000
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 5,461,353</b>	<b>\$ 5,288,020</b>	<b>\$ 5,156,177</b>	<b>\$ 6,164,848</b>

**ESTIMATED EXPENDITURES****OPERATING EXPENDITURES:**

AUDIT	\$ 6,800	\$ 7,350	\$ 7,385	\$ 7,950
AUTO AND TRUCK REPAIR	14,391	15,000	13,000	15,000
CONSULTING FEES	4,032	5,000	76,000	7,500
CONVENTIONS	9,296	10,000	7,500	10,000
DISTRICT MANAGEMENT	-	-	-	120,000
PERMITS, DUES, CO811	8,469	10,000	8,000	10,000
ELECTIONS	-	10,000	1,000	-
ELECTRICITY (PUMP HOUSE)	9,132	10,000	8,000	10,000
ENGINEERING	125,280	100,000	70,000	150,000
BOARD SECRETARY FEES	1,200	1,200	1,200	1,200
FUEL (REGULAR AND DIESEL)	14,224	15,000	10,000	15,000
RETIREMENT FUND (401 EMPLOYER)	41,049	45,290	42,000	45,000
MEDICAL INSURANCE (EMPLOYER)	95,635	105,942	89,000	105,000
F.I.C.A.	40,989	44,364	44,000	38,480
COLORADO UNEMPLOYMENT INSURANCE	1,059	5,000	1,000	2,500
INSURANCE AND BONDS	36,653	33,000	33,000	35,000
LEGAL FEES	3,549	10,000	21,000	35,000
LEGAL NOTICES AND PUBLICATIONS	47	1,000	50	1,000
MISCELLANEOUS EXPENSES	28,597	19,000	25,000	30,000
OFFICE SUPPLIES	6,725	8,000	11,000	10,000
OFFICE EQUIPMENT RENTAL	5,607	6,000	6,000	6,000
POSTAGE	15,112	15,711	15,000	15,000
PRINTING (BILLS AND NOTICES)	6,169	20,000	1,000	15,000
OFFICE MAINTENANCE AND REPAIR	52,298	30,000	33,000	35,000
DIRECTOR FEES	6,500	7,000	6,000	7,000
REPAIR AND MAINTENANCE (SHOP)	2,714	2,000	1,000	2,500
REPAIR AND MAINTENANCE (HYDRANTS)	29,378	35,000	28,000	30,000
REPAIR AND MAINTENANCE (WATER MAINS)	208,576	250,000	244,000	252,000
REPAIR AND MAINTENANCE (PUMP HOUSE)	7,441	9,000	9,000	10,000
SALARY MANAGEMENT	135,918	128,000	89,000	-
SALARY OFFICE STAFF	191,091	291,556	236,100	245,000
SALARY FIELD STAFF	220,122	231,861	240,000	250,000
FIELD OVERTIME	6,603	7,500	7,000	8,000
SHOP EXPENSE (NON CAPITALIZED)	17,682	19,000	39,000	25,000

**WHEAT RIDGE WATER DISTRICT  
ENTERPRISE FUND BUDGET  
For the Year Ending December 31, 2024**

	ACTUAL 2022	ADOPTED BUDGET 2023	ESTIMATED BUDGET 2023	ADOPTED BUDGET 2024
<b>ESTIMATED EXPENDITURES (Continued)</b>				
METERS SUPPLIES AND PARTS	107,355	45,000	33,000	50,000
HYDRANT METER AND BACKFLOW DEPOSIT REFUNDS	16,000	25,000	21,000	25,000
TELEPHONE AND INTERNET (GENERAL)	9,421	10,000	10,000	10,500
TELEPHONE (CELLULAR)	2,636	3,000	3,000	3,500
TRAINING	1,050	-	-	1,000
UTILITIES (OFFICE)	3,711	3,800	4,000	4,250
UTILITIES (SHOP)	3,227	3,500	3,000	3,500
WATER PURCHASES (5% rate increase)	4,101,337	3,875,324	3,353,000	4,379,450
WATER MASTER METER CHARGE	148,500	150,000	165,000	182,000
OFFICE EQUIPMENT	610	5,000	1,000	5,000
FEDERAL UNEMPLOYMENT TAX	-	100	100	100
<b>CAPITAL EXPENDITURES:</b>				
WATER MAIN REPLACEMENTS	-	-	10,000	25,000
VEHICLE REPLACEMENTS	-	-	112,000	60,000
BUILDING IMPROVEMENTS 6815 W. 38TH	-	20,000	-	20,000
BUILDING IMPROVEMENTS 6827 W. 38TH	5,196	50,000	-	50,000
WADSWORTH MAIN REPLACEMENT PROJECT (21-24)	-	2,283,522	1,000,000	1,300,000
CONSTRUCTION IN PROGRESS	782,541	-	-	-
CONTINGENCY	-	3,264,266	-	-
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>\$ 6,533,922</b>	<b>\$ 11,246,286</b>	<b>\$ 6,137,335</b>	<b>\$ 7,668,430</b>
<b>ESTIMATED CHANGE IN FUND BALANCE</b>	<b>\$ (1,072,569)</b>	<b>\$ (5,958,266)</b>	<b>\$ (981,158)</b>	<b>\$ (1,503,582)</b>
<b>BEGINNING FUND BALANCES</b>	<b>\$ 6,683,163</b>	<b>\$ 5,958,266</b>	<b>\$ 5,610,594</b>	<b>\$ 4,629,436</b>
Transfers to (from) general operating reserves	(1,072,569)	(5,958,266)	(981,158)	(1,503,582)
Transfers to (from) emergency reserves	-	-	-	-
<b>ENDING FUND BALANCES</b>	<b>\$ 5,610,594</b>	<b>\$ -</b>	<b>\$ 4,629,436</b>	<b>\$ 3,125,854</b>

**WHEAT RIDGE WATER DISTRICT  
2024 BUDGET MESSAGE AND  
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Disclosures contained in this summary as presented by the Directors, are those that are believed to be significant to the accompanying budgets but are not intended to be all-inclusive. The disclosures are intended to describe assumptions used during the preparation of the 2024 annual budgets. Actual results may differ from the prospective and budgeted figures contained in the budgets.

**DISTRICT SERVICES**

The Wheat Ridge Water District (the District) is a Colorado Special District, a quasi-municipal corporation and political subdivision of the State of Colorado, operating as a water provider serving the majority of the City of Wheat Ridge and the Towns of Mountain View and Lakeside, with water purchased from the Denver Water Board. The District is, by contract, a Master Meter Distributor of the Denver Water Department, Denver Board of Water Commissioners.

The District is not supported by any grants from any taxing authority, nor does the District impose a mill levy. The District operates solely as a water enterprise pursuant to resolution of its Board and Colorado State Statutes.

The Wheat Ridge Water District's Board of Directors, by Resolution, elected to establish a water activity enterprise beginning in 1995 and continuing to the present. The District made the election pursuant to the enterprise exception of the Colorado Constitution and under Senate Bill 130, ss 37-45-.1-101 C.R.S. et seq.

**BUDGETARY ACCOUNTING METHODS**

The District prepares its budget on the modified accrual basis of accounting in accordance with the requirements of Colorado Revised Statutes C.R.S. §§ 29-1-103 and 29-1-105. The District's 2024 budget includes projected revenues and expenditures for the District's water enterprise fund.

**REVENUES**

The District derives its revenue solely from the sale of water, new water taps, and the related incidental fees and charges. The District has evaluated the need for rate increases in 2024 and has budgeted consumer water rate increases of approximately 6% to align with Denver Water wholesale rate increases, and to cover the remaining capital costs of the Wadsworth Blvd. water main replacement.

Residential single family and duplex consumption rates will continue to be based on a multi-tier increasing block structure designed to conserve water, which has resulted in a significant drop in consumption since 2002. Multifamily, commercial, and industrial rates will be based on meter size and consumption.



**WHEAT RIDGE WATER DISTRICT  
2024 BUDGET MESSAGE AND  
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

**EXPENDITURES**

The Denver Board of Water Commissioners has approved several capital projects that address the long-term needs of the Denver Water system, which will result in a wholesale water cost increase in 2024 of approximately 5%. Wholesale water represents the largest expenditure of the District and is a significant factor in determining customer water rates.

The Board of Directors is committed to funding the water main replacement program throughout the District. This project commenced in the 1970's and has resulted in replacement of more than 60% of the district's mains with modern ductile cast iron and PVC mains.

The rest of the District's cast-iron mains are being replaced, with total replacement scheduled for completion in 2050. For 2024, the District has budgeted \$1,300,000 for the balance of the Wadsworth Blvd. water main replacement, along with \$155,000 of capital improvements relating to the District's office buildings, vehicles, and various other water main improvements within the District.

**DEBT SERVICE**

The Wheat Ridge Water District has no bonded indebtedness or other long-term capital debt.

**LEASE PURCHASE TRANSACTIONS**

The District is not a party to any lease purchase agreements, nor does it contemplate entering any lease purchase transactions in 2024.

**CERTIFICATION OF BUDGET**

TO: THE DIVISION OF LOCAL GOVERNMENT

This is to certify that the budget, attached hereto, is a true and accurate copy of the budget for Wheat Ridge Water District, for the budget year ending December 31, 2024, as adopted on December 12, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Wheat Ridge Water District, Jefferson County, Colorado, this 12<sup>th</sup> day of December, 2023.

DocuSigned by:  
*Eachary Urban*  
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\_\_\_\_\_  
Treasurer

**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**

**TO:** County Commissioners<sup>1</sup> of JEFFERSON COUNTY, Colorado.

**On behalf of the** WHEAT RIDGE WATER DISTRICT,  
 (taxing entity)<sup>A</sup>  
 the BOARD OF DIRECTORS,  
 (governing body)<sup>B</sup>  
 of the WHEAT RIDGE WATER DISTRICT,  
 (local government)<sup>C</sup>

**Hereby** officially certifies the following mills to be levied against the taxing entity's GROSS \$ 374,449,285 assessed valuation of:  
 (GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

**Note:** If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area<sup>F</sup> the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 373,901,992  
 (NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)  
**USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10**

**Submitted:** 1/10/2024 for budget/fiscal year 2024.  
 (no later than Dec. 15) (mm/dd/yyyy) (yyyy)

<u>PURPOSE</u> (see end notes for definitions and examples)	<u>LEVY</u> <sup>2</sup>	<u>REVENUE</u> <sup>2</sup>
1. General Operating Expenses <sup>H</sup>	<u>0.000</u> mills	\$ <u>-</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< <u>          </u> > mills	\$ < <u>          </u> >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<b>0.000</b> mills	\$ <b>          </b>
3. General Obligation Bonds and Interest <sup>J</sup>	<u>          </u> mills	\$ <u>          </u>
4. Contractual Obligations <sup>K</sup>	<u>          </u> mills	\$ <u>          </u>
5. Capital Expenditures <sup>L</sup>	<u>          </u> mills	\$ <u>          </u>
6. Refunds/Abatements <sup>M</sup>	<u>          </u> mills	\$ <u>          </u>
7. Other <sup>N</sup> (specify): <u>  </u>	<u>          </u> mills	\$ <u>          </u>
	<u>          </u> mills	\$ <u>          </u>
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	<b>0.000</b> mills	\$ <b>-</b>

Contact person: Michael Bakarich Phone: (720)499-0020  
 Signed: Michael A. Bakarich, CPA Title: Accountant

Survey Question: Does the taxing entity have voter approval to adjust the general operating levy to account for changes to assessment rates?  Yes  No  
 Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.  
<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).

**CERTIFICATION OF TAX LEVIES, continued**

**THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.)**. Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

**CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:**

**BONDS<sup>J</sup>:**

1. Purpose of Issue: N/A  
 Series: \_\_\_\_\_  
 Date of Issue: \_\_\_\_\_  
 Coupon Rate: \_\_\_\_\_  
 Maturity Date: \_\_\_\_\_  
 Levy: \_\_\_\_\_  
 Revenue: \_\_\_\_\_

2. Purpose of Issue: \_\_\_\_\_  
 Series: \_\_\_\_\_  
 Date of Issue: \_\_\_\_\_  
 Coupon Rate: \_\_\_\_\_  
 Maturity Date: \_\_\_\_\_  
 Levy: \_\_\_\_\_  
 Revenue: \_\_\_\_\_

**CONTRACTS<sup>K</sup>:**

3. Purpose of Contract: N/A  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Principal Amount: \_\_\_\_\_  
 Maturity Date: \_\_\_\_\_  
 Levy: \_\_\_\_\_  
 Revenue: \_\_\_\_\_

4. Purpose of Contract: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Principal Amount: \_\_\_\_\_  
 Maturity Date: \_\_\_\_\_  
 Levy: \_\_\_\_\_  
 Revenue: \_\_\_\_\_

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.